



Workforce Board Meeting
Workforce Board office
200 E. Court Street, Suite, Suite 506, Kankakee, IL
December 14, 2021 at 9 am

Meeting will be held at the Workforce Board office but will also be available via Cisco Webex due to COVID-19. Meeting link is below:

<https://workforceboard.my.webex.com/workforceboard.my/j.php?MTID=md7e27dc0882d3cd7595d55e97413e100>

Meeting number: 182 961 0773
Join by phone: 415-655-0001

Password: 5SGudZtZK32 (57483989 from phones)
Phone Access code: 182 961 0773 Phone Password: 57483989

Minutes

Present

A. Turner
T. Salgado
S. Franco
B. Hinrichs
H. Bond
R. Manuel
L. Copes
T. Nemeth
B. Anderson
Mike Smith
S. Erschen

A. Dontz
K. Peterson
N. Norton
M. Borchers
L. Brown
M. Kelley
T. Graves
G. Richard
C. Van Yperen
M. Wolf

Absent

M. Powell
Dr. J. Mitchell
E. Murphy- Frobish
Dr. M. Boyd
S. Magruder
D. Kinsella

Staff

L. Russell
A. Rzasz
C. Koerner

I. Call to Order Meeting was called to order by the Chair at 9:00 am.

II. Public Comment

III. ACTION Items:

- A. Recommend the approval of the September 1, 2021 minutes (*Attachment A*). **Motion to approve the minutes. Moved: L. Brown, Seconded N. Norton. Motion Carried**
- B. Recommend the approval of the revised Youth Work Experience local policy (*Attachment B*) **Motion to approve the revised youth work experience policy as presented. Moved: H. Bond, Seconded M. Smith. Motion Carried**

IV. Reports:

- A. Thomas P. Miller: Employer Wage & Benefit Survey Presentation. Thomas P. Miller provided a presentation on the employer wage & benefit survey which was conducted this past fall.
- B. Program Operations Committee
 1. Fiscal Reports (*Attachment C*): C. Koerner presented the fiscal report. At this time there are no major concerns,
 2. Program Updates
 - a. Year End ITA Report (*Attachment D*). Year end ITA reported was presented to Workforce Board which reflects total amount of WIOA training expends

expended and how many clients were served for Program Year 2020. Overall, \$768,081 was expended to serve 274 individuals. This is a cost per participant of \$2.803.

- b. Workforce Services/partners updates. Each workforce service provided a quick update on what is happening locally.
- c. DCEO Visit: Deputy Director Julio Rodriguez & Regional Norther Manager Kelly Lapetino visited our workforce area November 30th. They toured the Kankakee Workforce Services office & visited with Plochman's in Manteno. Both Julio & Kelly were impressed with our employer partnership with Plochman's & overall how we are managing the WIOA program.

- 3. American Rescue Plan Funds: (*Attachment E*). Workforce Board was awarded \$125,000 in Livingston County American Rescue Act Plan Community Response Funds. The proposal is to fund EMT & paramedic training locally. In addition, funds are to help Livingston County Special Services Unit PAES lab job training program for individuals with disabilities. The training budget & proposal summary is in further detail in Attachment E.

B. Workforce Development

- 1. Business Leaderships Awards (*Attachment F*). Three companies, one from each county are chosen to receive Business Leadership awards. Attachment F provides further detail.
- 2. Trades Fair: A trade's career fair pilot project is being planned for March 2022. This would be an in person event for high school students to understand careers in the trades & how to apply

IV. Old Business: None

V. New Business: None

**IV. Adjournment: Motion to Adjourn at 10:20 am: Moved: R. Manuel, Seconded: H. Bond
Motion Carried**

V.