



Workforce Board Meeting  
Workforce Board office  
200 E. Court Street, Suite, Suite 506, Kankakee, IL  
March 16, 2021 at 9 am

Due to COVID-19 Workforce Board meeting will also be via Cisco Webex. Meeting link is below:

<https://workforceboard.my.webex.com/workforceboard.my/j.php?MTID=m62f73ca93271c7af0913ee3c3d7444fd>

Join by phone: 415-655-0001 Meeting Number: 182 418 7081 Access code: /95757447  
Meeting Password: XKqk7GiRn89 (95757447 from phones)

**Minutes**

Present	Webex	Absent	Guest	Staff	
R. Manual	M. Kelley	S. Franco	K. Peterson	D. Washington	L. Russell
M. Boyd	M. Wolf	N. Norton	L. Copes	M. Posing	A, Rzasa
	H. Bond	B. Anderson	J. Mitchell	A. Saxton	C. Koerner
	M. Borchers	T. Salgado	M. Smith		
	T. Graves	G. Richard	M. Powell		
	A. Turner	D. Kinsella	S. Magruder		
	S. Erschen	T. Nemeth			
	L. Brown	A. Dontz			
	B. Hinrichs	C. Van Yperen			
	E. Murphy-	Frobish			

III. **Call to Order.** Meeting was called to order at 9:04 am.

IV. **Public Comment:** None

V. **Welcome new workforce board staff member:** Kristin Bessette

VI. **ACTION Items:**

A. Recommend the approval of the December 15, 2020 minutes (*Attachment A*). **Motion to Approve the minutes. Moved: A. Dontz, Seconded H. Bond. Motion Carried.**

B. Recommend to approve Olivet Nazarene University – Bachelor of Science in Nursing - Accelerated B.S.N. Program is 120 credit hours with a cost of \$51,325. **Motion to Approve. Moved: H. Bond, Seconded S. Franco. Motion Carried.**

VII. **Reports:**

A. Board staff update

1. Nomination Committee: Current slate of officer’s term expires on June 30, 2021. Per our by-laws a nomination committee will be established to present a slate of officers at the next Board meeting. If you are interested in serving as an officer, please contact the Executive Director L. Russell. In addition, please contact L. Russell if you are interested on serving on this committee.
2. State of Illinois Workforce Program Feasibility Study: On January 11, the General Assembly passed an education bill, bill, HB2170, that included a directive that the Illinois Workforce Innovation Board conduct a feasibility study regarding the consolidation of all workforce development programs funded by the federal Workforce Innovation and Opportunity Act and conducted by the State of Illinois into one solitary agency to create greater access job training for underserved populations. DCEO is in the process of creating the study which is due to the Governor’s office on May 1, 2021. L. Russell stated don’t know how this study will affect our local workforce area but will be keeping abreast of what is happening regarding this study.

#### A. Program Operations Committee

1. PY20 Fiscal Reports (*Attachment B*). C. Koerner presented the Fiscal reports and there are no concerns at this time.
  - a. CSL grant update: This grant ends 6/30/21. CSL is working with training provider to set up online training due to COVID.
  - b. Employer grants due to COVID 19 update: Majority of employers have submitted their expenditures for reimbursement. There are a few employers that we are following up since there are funds remaining in their contracts. No concerns at this time.
1. Enrollment/Workforce office updates (*Attachment C*): L. Russell went over enrollment numbers and presented success stories from all three offices. Each Workforce Services office provided the Workforce Board an update on what is happening locally at their office.
  - a. MOU: Next year's MOU negotiations including the budget for the One Stop is currently in process. At this time, partners have tentatively agreed to budget & MOU. Current MOU: all partners are paying towards the MOU.
  - b. Service Integration Project: Projects are underway. Consultant for the business service mapping project has meet with partners to figure current state of how services are provided. Consultant for outreach materials for the one stop is working on materials.
  - c. Other grants: H1B, JJC Apprenticeship & Workforce Equity Grants: M. Posing discussed that KCC & JJC are part of a region consortium which was awarded \$8.9 million to fund workforce training focusing on the manufacturing sector. The Calumet Area Industrial Commission is the grant recipient. JJC was awarded a \$1.2 million Workforce Equity grant which provides workforce training in CDL< dental assistant, HVAC, industrial maintenance, process operator technician, phlebotomy technician, and warehouse associate.
4. Workforce Availability discussion: Discussion on workforce shortage including possible causes. Employers have job openings but not the available workforce.
5. Ask HR project update: A. Rzasz gave an update on this project. Morris Hospital will be the presenter & tentatively scheduled for next month.

#### C. Workforce Development

1. Where are the Jobs Report? (*Attachment D*). Recommendation was made to add a 2<sup>nd</sup> page to align the job titles and link to training opportunities. Workforce Board staff will work on adding a training page.
2. Incumbent Worker Training Update (*Attachment E*): L. Russell presented all the employer contracts including how much funding was awarded to each employer. At this, time, we are out of funds till next year's budget, i.e. July 1<sup>st</sup>.
3. Future funding opportunities
  - a. 1E Funding Application through DCEO: DCEO released a 1E funding opportunity. Workforce Development Committee recommended having a wage/benefits survey completed would be beneficial for employers in this labor market
  - b. Illinois Charitable Trust Grants from Illinois State Treasurer: Under the Workforce Board not for profit status we will be applying for this opportunity for a soft skills training program.

#### IV. Old Business

#### V. New Business

#### VI. Adjournment: Motion to Adjourn at 10:25 am: Moved: G. Richard, Seconded: M. Boyd. Motion Carried