

Minutes

Present	Webex	Absent	Guest	Staff	
R. Manual	M. Kelley	J. Mitchell	H. Bond	D. Washington	L. Russell
	M. Wolf	N. Norton	S. Franco	S. Hintz	L. Siemsen
	M. Boyd	L. Copes	A. Dontz	M. Posing	A. Rzasa
	K. Peterson	T. Salgado	M. Smith	A. Saxton	C. Koerner
	T. Graves	G. Richard	B. Anderson	Michelle Smith	
	A. Turner	D. Kinsella	B. Hinrichs		
	S. Erschen	T. Nemeth	E. Murphy- Frobish		
	L. Brown		M. Powell		
			C. Van Yperen		
			S. Magruder		

I. Call to Order: 9:05am

II. Public Comment: None

III. ACTION Items:

- A.** Recommend the approval of the June 16, 2020 minutes (*Attachment A*) **Motion to Approve. Moved: J. Mitchell Seconded T. Graves. Motion Carried.**
- B.** Executive Committee recommends the approval to award Business Services Process mapping to TEC Services in the amount of \$19,500 (*Attachment B*) **Motion to Approve. Moved: G. Richard Seconded: J. Mitchell. Motion Carried.**
- C.** Executive Committee recommends the approval to award functional outreach materials to LinkPoint Media in the amount of \$19,000 (*Attachment C*) **Motion to Approve. Moved: G. Richard Seconded: D. Kinsella. Motion Carried.**
- D.** Recommend the approval to award Lyondell \$4,990 in incumbent worker training funds to provide training in NFPA 70E Electrical & Vibration Analyst Category 2 for 4 maintenance employees. **Motion to Approve. Moved: L. Copes Seconded: T. Graves. Motion Carried.**

IV. Reports:

B. Program Operations Committee

- 1. PY19 Year End Fiscal Reports (*Attachment D*) C. Koerner presented the PY19 Year End Fiscal Reports as well as the Summary Worksheet of PY19 Expenditures, KCC Contract Analysis, JJC Contract Analysis, Youth Contract Analysis, and the Statement of Revenues & Expenditures.
- 2. Year End Enrollment/Awards (*Attachment E*) L. Russell presented the PY19 Enrollment Report as well as the PY19 Youth Contractor Numbers, Year End Managers Report, and Year End Incumbent Worker Training Program. Illinois Workforce Partnership Individual Award went to the Nomination#2 Laura. Even though she won, all the nominees will be getting some sort of award for their accomplishments. Lyondell was selected as the recipient of the Business Leadership Award. The two other nominees were CSL Behring and Manpower. Lastly, the Innovation Solutions Award went to the Graduate & Get Paid Program.
 - a. Workforce Services Office Updates
 - i. Workforce Services offices reopened in August 2020 by appointment only: **Grundy:** A. Saxton informed the Board the LSC Communications will be closing in December. Working on Rapid Response and getting a job fair set up for the employees. In the past month there has been an increase of job postings, 150 new Facebook hits, as well as numerous hits on the job board and website. CDL class in Pontiac is already filled and looking to schedule another one. **Livingston:** S. Hintz said their offices opened back

up on August 3rd. They are working with NCRC to provide the space for conducting union tests. They are also looking into doing drive thru job fairs and their job boards are packed. Kankakee: D. Washington said their office is open as well. Ardex and Plochman's are offering OJT opportunities. They are still conducting virtual orientations, fast tracking student and they have 8 dislocated workers that they are working with.

- b. Partner Program Updates: M. Wolf-Adult Ed- they are offering a bridge program for healthcare. T. Salgado-IDES-lots of OT to service people needing benefits and are doing reemployment workshops. T. Graves-Livingston Career Center-programs are up and running and enrollment is up by 50 students from last year. L. Copes-Grundy Career Center-85% of their students are doing in-person learning and 15% are doing remote learning. Enrollment is also up from last year. M. Kelley-Kankakee Career Center-750 of the 900 enrolled students are attending classes in person. M. Boyd-KCC-they are offering flex start classes for staggered start dates.
3. COVID-19 Updates
 - a. Employer grants due to COVID-19 update: L. Russell briefly went over the spreadsheet that shows the businesses that were awarded grants, the dollar amount, and if they have received their funds yet.
 - b. National Dislocated Worker Grant Awarded in the amount of \$296,570
4. Employer Notice of Closing/Layoffs (*Attachment F*)
 - a. Kroeschell/CAT layoffs: Laid off 47 employees on July 5th
 - b. LSC Communications in Dwight Closing: There will be 390 employees affected and the final close date is 1/31/2021.
 - c. Dresden: 804 employees will be affected and it will be closing in the fall of 2021.
5. New employers adding jobs in area
6. MOU/Regional/Local Plan

C. Workforce Development

1. Career awareness
 - a. Graduate & Get Paid Program Postponed
 - b. Grundy County Internship Program: program was run with 10 interns but there were 50 positions available.

IV. Old Business: None

V. **New Business:** M. Posing let the board know that they will be having a drive thru job fair on October 10th with 20 confirmed employers.

VI. **Adjournment: Motion to Approve. Moved: G. Richard. Motion Carried**