



Workforce Board Meeting  
Workforce Board office  
200 E. Court Street, Suite, Suite 506, Kankakee, IL  
June 14, 2022 at 9 am

Meeting will be held at the Workforce Board office but will also be available via Cisco Webex. Meeting link is below:

<https://workforceboard.my.webex.com/workforceboard.my/j.php?MTID=m62021ccc3808930101c6612a73f60ea4>

Meeting number: 182 227 2208  
Join by phone: 415-655-0001

Password: JCKeuQrs733 (52538777 from phones)  
Phone Access code: 182 227 2208 Phone Password: 52538777

### Minutes

#### Present

S. Erschen Dr. J. Mitchell  
K. Peterson A. Turner  
S. Franco T. Nemeth  
Dr. M. Boyd M. Powell  
T. Graves B. Anderson  
R. Manuel C. Van Yperen  
G. Beglau E. Murphy- Frobish  
G. Richard

#### Absent

A. Dontz Mike Smith  
N. Norton M. Kelley  
L. Brown S. Magruder  
H. Bond T. Salgado  
L. Copes M. Borchner

#### Staff

L. Russell  
A. Rzasza  
C. Koerner

I. **Call to Order:** Meeting was called to order by the Chair at 9:05 am

II. **Public Comment:** None

#### III. ACTION Items:

- A. Recommend the approval of the March 8, 2022 minutes (*Attachment A*). **Motion to approve the minutes. Moved: G. Richard, Seconded T. Graves. Motion Carried**
- B. Recommend the approval of the Olivet Nazarene University: Bachelor in Science Registered Nursing training program. **Motion to approve the Olivet Nazarene University – Bachelor in Science Registered Nursing training program. Moved: R. Manuel, Seconded G. Richard. Motion Carried**
- C. Executive Committee recommend the approval of the below action items: (*Attachment B*) **Motion to approve below action items. Moved: G. Richard, Seconded T. Graves. Motion Carried. Abstain: Dr. Boyd, G. Beglau, Dr. Mitchell.**
  1. Awarding the One Stop Operator Contract to Kankakee Community College including awarding PY22 funding of \$15,000
  2. PY22 local workforce area budget
  3. Awarding service provider allocations as outlined in the attachment which includes renewing & allocating funds for the Kankakee Community College and Joliet Junior College services providers' contracts for adult, dislocated worker, & youth.
  4. Providing the Executive Director the authority to award any PY21 contractor's Adult, Dislocated Worker and Youth funds that are unexpended in their contracts as of June 30, 2022 (carry forward funds) to the County which it was originally allocated.

#### IV. Reports

##### A. Program Operations Committee Updates

1. Fiscal Reports (*Attachment C*) C. Koerner presented the fiscal reports for the PY21 program year. There are no concerns at this time. The fiscal year reports are through 4/30/22

- a. DCEO Monitoring: DCEO performed annual monitoring in May. There were no fiscal findings. There were program findings which were already addressed but no findings led to any disallowed costs.
  - b. 1E Grant Application: The Workforce Board applied & was awarded a \$548,049 grant. The grant is an incumbent worker training project with Morris Hospital who is upgrading to a single electronic health system from multiple systems.
- 2. Enrollment Report (*Attachment D*). L. Russell presented enrollment numbers.
- 3. Workforce Services offices/Partner Updates. DHS – Vocational Rehabilitation presented to the Board on their program including misconceptions of individuals with disabilities, benefits for individuals & employers, contact info, etc. Workforce Services offices provided an update. This Spring Grundy had 18 individuals graduate and Kankakee had 15 graduate.
  - a. Armstrong Flooring WARN update. Armstrong filed a WARN notice to possibly close the Kankakee facility which affects approximately 375 employees. Armstrong Flooring is in bankruptcy and they are seeking a buyer for the company. If a buyer can be found, the plant could remain open. .
  - b. Livingston County American Rescue Plan Grant. The paramedic training is proceeding with 5 individuals in training. The EMT training has been rescheduled for the fall.
  - c. Career/Job Fairs: Trade Fair Event & Grundy County Hiring Day. The Trade fair was held in March was approximately 250 individuals attending. The Grundy County Job Crawl is in partnership with GEDC, Chamber, & Grundy Workforce Services. Employers will be at office for job fair but employers throughout Grundy County opened their doors for hiring event.
  - d. GLCEDC Prairie Central Senior Employer Tours: Adam with the GLCEDC had Prairie Central Seniors on employer tours to expose them to careers in manufacturing.
  - e. Youth Sumer Programs: KCCSI, City of Kankakee, GEDC Summer Intern Program. These are different summer programs throughout our workforce area.
- B. Workforce Development Committee
  - 1. Workforce Development Committee has identified the two topics for the upcoming year: employer’s workshops & creating the talent pipeline activities.

**IV. Old Business:** None

**V. New Business:** Kankakee Community College mentioned there are grant opportunities available for individuals to help with training besides WIOA funds. There is the Workforce One grant that KCC and Joliet Junior College received through the Calumet Industrial Commission for career in manufacturing. In addition, there is a new elementary education opportunity for career pathways in childcare. This is a new opportunity.

Thank you to Dr. Judy Mitchell for all her hard work and dedication to workforce & post-secondary education. We wish her the best on her retirement.

Workforce Board staff member Kristin Bessette last day is July 8<sup>th</sup>. Executive Director L. Russell is going to review job description so will wait on filling on the position.

**VI. Adjournment:** Motion to adjourn at 10:20 am by G.Richard & G. Beglau.